



picked up within one hour of dismissal will be referred to the Phoenix Police Department and Child Protective Services.

#### Lost and Damaged Textbook Charges

All students will be issued necessary textbooks and initial supplies at no cost. Students are responsible for replacement of

## KidSpace

KidSpace, before- and after-school programs are high quality, developmentally appropriate programs for kindergarten through sixth grade children. KidSpace is a fee-based program supported by the tuition paid by parents, subsidies from government agencies such as DES and grants, and are operated by employees of the Washington State Department of Education.

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Refrain from eating/drinking on the playground.  
Line up quickly when recess/lunch is over.  
Avoid rough housing.

#### In the Restroom Students are Expected to:

Use only their designated restroom.  
Flush the toilets after use.  
Wash and dry hands.  
Dispose of paper products properly.  
Enter, exit and return to assigned areas promptly.

#### Bicycle Riding Students are Expected to:

Secure their bicycles in the bike rack; only one bike per lock.  
Walk bicycles on school grounds and in crosswalks.  
Avoid taking bikes through the parking lots and bus lane.  
The school will not assume responsibility for loss or damage.  
Follow the bicycle rules or have their bike riding privileges revoked.

#### Articles Prohibited at School

Weapons Ë Leave unsafe objects at home (e.g., knives, guns, fireworks, etc.).  
Drugs Ë Students may not possess, use, distribute or sell illegal substances/drugs.  
Aerosol cans.  
Rollerblades, shoes with wheels.  
Skateboards, scooters.  
Electronics (tablets, phones, video games, etc.).  
Perfume, cologne.  
Items that may disrupt the educational environment.  
Other articles determined by the principal.

If a student unknowingly brings any of these items to school and immediately turns them into a staff member, administration will work with the student in regards to consequences.

#### Parking Lot Procedures

##### **Dropping off or picking up your child in a vehicle:**

**A.M. Drop-off:** Pull up in front of the school following the curb to the west end of the lot and drop off students at the southwest gate. Students will enter the campus through the west kindergarten courtyard. Gates onto the campus open at 7:15 a.m. **Do not drop off students in the bus bay area on 31<sup>st</sup> Avenue.**

**P.M. Pickup:** Kindergarten parents are to follow the flow of traffic to the west-end kindergarten courtyard gate. Staff on duty will assist with the dismissal of your son or daughter. **Please do not send or signal for your child to cross into the parking lot.** Grades 1-6 will be released @ **2:30 p.m.** from the southeast courtyard gate. Staff on duty will call for your son or daughter and direct him or her safely to the car. Siblings should wait together in the courtyard until picked up. If parking in the lot and walking up to the gate to meet your son or daughter, please use the marked crosswalk.

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